

UNIT HUDDLE - 5 minute update

Date:

Time:

| Area | Tick (If Present) | Bottlenecks (System Holdups) | Bed Status | Admissions / EL LSCS | Discharges (Planned) | Staffing (M/L/N) / issues | RAG (Red/Amber/Green) | Watchers (People of concern) |
|---|----------------------|---------------------------------|---------------|-------------------------|-------------------------|------------------------------|--------------------------|---------------------------------|
| ANC | | | | | | | | |
| ABC | | | | | | | | |
| MLU | | | | | | | | |
| Labour Suite • Band 7 • Consultant • Theatre | | | | | | | | |
| Ward 1 | | | | | | | | |
| Ward 2 | | | | | | | | |
| NNU | | | | | | | | |
| Escalation plan | | | | | | | | |
| Comments /Planned Meetings Today (Audit/Forum/Perinatal/CTG/MCI/) | | | | | | | | |

What is a Huddle? A Huddle is a proactive and effective means of communication for the Obstetric, Midwifery and Neonatal teams, to identify and address workload pressures, to improve patient flow and quality of care throughout the Maternity Unit. How long will it take? 5-10 minutes MAX, twice a day, 7 days a week, conducted in a high involvement style!