

MATERNITY SHIFT HUDDLE

5 minute update for all staff in each area

Date:

Time:

Prompts

- Enables ALL staff (including the co-ordinator MW, MSWs, Receptionists, students) to meet each other and know who is on shift.
- Aids communication about important issues –high risk women, confidentiality issues.
- Gives opportunity for new staff to be identified, welcomed and supported
- Enables staff to inform co-ordinator and each other if they have particular needs – support with suturing/IVI support/ or physical support for reduced flexibility.
- Encourages teams to self-organise their team/small group, identify team leader.
- Encourages teams to self-organise breaks and if they can't to ensure the co-ordinator is aware.
- Informs about staffing shortages either in this area or elsewhere in the unit that might affect the transfer of women or babies.
- Motivates staff – if the co-ordinator is up-beat and encouraging!
- Link with the communication white board to highlight important information/ideas/team issues for continuous improvement.
- A huddle only takes a few minutes!
- HUDDLE BEFORE YOU ALLOCATE!
- Supports and encourages effective MDT working (and all the evidence on improved engagement, involvement, job satisfaction, quality and performance. There is an evidence base for them!
- The NHS is currently promoting the use of 'safety huddles' and many Trusts are encouraging them for safety/communication/risk.

Comments for shift